The Fayetteville City School System strives to provide exceptional education for our children. Computer technology is one of the main instructional delivery methods employed by our teachers to instruct our students. In order to better ensure that computer technology is maintained for maximum use by our students all computer users must follow the procedures below. These procedures are intended to provide general guidelines of acceptable and prohibited uses but do not attempt to include all possible activities. Failure to comply with Fayetteville City School System Board Policy and these rules may result in loss of computer and Internet access privileges, disciplinary action and possible legal action.

COMPUTER USE IS A PRIVILEGE, NOT A RIGHT

Unacceptable use may result in suspension or cancellation of technology privileges as well as additional disciplinary and possible legal action. All costs incurred by the school because of the loss or damage to technology equipment due to a violation of this policy will be the responsibility of the student and their parent or guardian. Any fine or fees associated with the violation of State and Federal laws will be the responsibility of the offending student and their parent or guardian.

Students must attend Internet safety instruction sometime during the school year to be eligible for computer privileges.

ACCEPTABLE USE

Student access to computers and the Internet is provided for educational purposes and research consistent with the school's educational mission, curriculum and instructional goals. Students must comply with all rules and the instructions of their supervising teacher while accessing the school's computers.

❖ Students may "surf the net" under the guidance of a supervising teacher so long as a learning objective is in place.
❖ Web publishing, blogging, podcasting, wikis or similar technology in the classroom will be treated like a school publication. All language and content restrictions must be followed.
❖ Video conferencing or media recording equipment may be in use on occasion in the classroom setting. If a parent or guardian does not want the display or distribution of their student's likeness in the use of printed materials such as brochures and newsletters or digital media such as images or video on the Fayetteville City Schools System website then it is the parent or guardian's responsibility to inform the school.
❖ The same rules and expectations govern student use of the computer as apply to other student conduct and communications.

GOOGLE CLASSROOM

Google Classroom is an application that allows students to have a school e-mail account that can be used for school projects and homework. Students will be able to e-mail each other and their teachers only. This is a great tool for students to collaborate with other students as well as a great tool for teachers to engage students using technology.

You and your child must sign this acceptable use policy for your child to be able to use Google Classroom and Google e-mail. If your child should misuse this program in any way, they may have their computer privileges cancelled for an extended time and other disciplinary action may be taken.

AUTOMATED COMMUNICATIONS

Fayetteville City Schools (FCS) uses an automated call system (robo calls) to send notifications to parents and guardians by telephone, e-mail or sms text messaging. These communications are utilized for but not limited to the following: emergencies, school closings, weather and general information. By signing this Student Acceptable Use Policy, you are agreeing to receive these automated calls, e-mails or sms text messages in accordance with the Telephone Consumer Protection Act (TCPA).

If at any time parents or guardians would like to stop receiving these calls, e-mails or sms text messages to any or all of the contact numbers or addresses you have made available to FCS you must do so by contacting the appropriate school.

PROHIBITED USE

❖ Students will not use computer to play games unless specifically authorized by their supervising teacher for an educational purpose.

❖ Personal software or media is not allowed on school computers. This includes any software not authorized by the school or copyrighted music and video for personal use. Such software or media will be confiscated from the student and possibly deleted. INSTALLING OR COPYING COPYRIGHTED SOFTWARE OR MUSIC WITHOUT A LICENSE IS A CRIME.

❖ Students may not plug removable media such as USB drives, smartphone or music players into school computers without authorization. Even if authorized, all such media will be scanned automatically for viruses and files may be deleted without prompting.

❖ Any student who knowingly infects a school computer with a virus, Trojan Horse virus or worm will have all computer and network privileges revoked and may be subject to other disciplinary action which may include suspension or criminal prosecution.

❖ Any malicious use, disruption, meddling, or harm to the school's computers or network (such as hacking or any illegal activity) will be considered a violation of this Student Acceptable Use Policy. All computer privileges will be revoked and other disciplinary and legal action may follow. If a security problem is identified it is the user's responsibility to contact their supervising teacher who will then contact the Technology Department.

❖ Students must not use the school's computers to bully, harass, defame, intimidate, threaten or otherwise discriminate against other individuals. This includes accessing, submitting, posting, forwarding, scanning or displaying any offensive or inappropriate material by any method such as e-mail or classroom posts.

❖ Violation of copyright law is expressly prohibited. When Internet sources are used in student's work, the author, website and publisher must be identified.

❖ Although filtering software is in place, computer security cannot be made perfect and families must know that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive. While their supervising teacher will monitor computer use as much as possible it is the student's responsibility to leave any offensive site immediately and inform the supervising teacher.

❖ Student shall not reveal their full names, addresses or telephone numbers on the Internet. Students should never meet people they have contacted through the Internet without parental permission. Students should inform their supervising teacher if they access information or messages that are dangerous, inappropriate or make them uncomfortable in any way.

❖ Students may not participate in "chat rooms, " newsgroups, "instant messaging" or other social media on school computers.

❖ There should be no expectation of privacy in the use of the Internet. While private student information will NOT be released by the school system without parental consent all stored e-mail and and files should be considered a public record. To maintain a safe learning environment the school reserves the right to monitor all computer and Internet activity.

- ❖ While students may be allowed to use certain personal devices while at school the use of VPN software or other technologies intended to circumvent the school's filter is prohibited.
- ❖ The school's technology must not be used for private financial gain, commercial advertising or solicitation. The school's computers are intended for education use only.
- ❖ Sharing passwords, using another user's passwords with or without permission or accessing another user's data is prohibited.
- ❖ Students must strive to take the best possible care of the computer equipment. Food or drinks are not allowed near the computer. Students must not remove components from the computer (the mouse, headphones, etc.) or stick objects into any slots on the front or back of the computer. Students must not change any of the display or the mouse settings and should take care to remove objects from between the screen and keyboard when closing a laptop or Chromebook.